

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone)	(5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable])	(7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 34/19/20  (1) To consider a proposed increase in Hackney Carriage fares  (2) Cabinet  (3) 3 February 2020/2 March 2020  (4) Mike Davis, Strategic Director (Corporate Resources) - ( <a href="mailto:mike.davis@dover.gov.uk">mike.davis@dover.gov.uk</a> ; 01304 872107)	(5) All Hackney Carriage operators, private hire operators, stakeholders, public  (6) E-mail, website, letter and newspaper advert	(7) Rebecca Pordage, Licensing Team Leader - ( <a href="mailto:licensing@dover.gov.uk">licensing@dover.gov.uk</a> ; 01304 872295)  (8) 20 January 2020	(9) Cabinet report  (10) Unrestricted  (11) 3 January 2020
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  To consider a variation to the Hackney Carriage tariff proposed by the licensed trade.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  As soon as possible – non-statutory			